

Section 3 seeks to provide real opportunities for people who are low and very low income and want to engage in the labor force through jobs, training, or other economic opportunities.

Section 3 and M/WBE seeks to provide real purchasing and contracting opportunities for businesses who are small, owned by residents, registered as MBE or WBE and business owners who also qualify as Section 3.

These compliance areas foster long term economic growth for families, businesses, and individuals.



### Federal Benchmarks to achieve for Section 3 and Goals for M/WBE



25% of the Total Labor Hours should be work hours of **Section 3 Workers**

5% of the Total Labor Hours should be work hours of **Targeted Section 3 Workers**

- Subrecipients and Contractors must perform "Good Faith Efforts" for Contracting or Purchasing over \$10,000
- Applies to professional services, construction work or suppliers.
- Participation requirement is based on total amount of each contract awarded by PRDOH
- Goals can be met through initial contract award or subcontracts.



### High Level Overview:

1. Subrecipients and Contractors should implement the Section 3 Policy Guide and provide a Section 3 Plan to indicate how they plan on complying and what actions and efforts will be taken throughout the life of the project or program.
2. Remember to reach out to section 3 businesses and MWBE businesses every time you have a new job opening or will be putting a procurement forward. Use the checklists and resources from PRDOH to ensure the right language and evaluation process.
3. Customize and use Self certification templates so you can receive information from people and businesses seeking to certify as Section 3.
4. Collect copies of certifications from MWBE businesses as evidence that they have been registered as MWBE businesses.
5. Document your efforts using the PRDOH template so that we can present to HUD efforts. Use the templates PRDOH provides so that its easy to complete.
6. Remember these key dates to report your activity so together we can ensure compliance with HUD. You can set reminders on your calendars.

April 5

July 5

October 5

January 5

Visit the PRDOH Website for Section 3 and MWBE:

<https://cdbg-dr.pr.gov/en/section-3/>

<https://cdbg-dr.pr.gov/en/section-3/enterprise-woman-minority-mwbe/>