

## AVISO DE SUBASTA

**Title Clearance Program Services under CDBG-DR**

**Subasta Número: CDBG-DR-RFP-2018-07**

**Estatus: Abierta**

**Agencia:** Administración de Vivienda Pública (Dpto. Vivienda)

**Tipo Subasta:**

Requerimiento de Propuesta (RFP)

**Localización del Proyecto:**

Todo Puerto Rico

**Fecha Reunión Pre-Subasta:**

**Lugar Pre-Subasta:**

**Hora:**

**Fecha Entrega Pliegos:**

**Desde:** viernes, 16 de noviembre de 2018

**Hora:** 05:00 p.m.

**Hasta:** miércoles, 12 de diciembre de 2018

**Hora:** 02:00 p.m.

**Fecha Apertura:**

miércoles, 12 de diciembre de 2018

**Hora:** 02:00 p.m.

**Costo Pliegos:**

\$0.00

### Descripción:

On September 20th, 2017, Hurricane María hit Puerto Rico causing catastrophic island-wide damages. In response to this major disaster, the Governor of Puerto Rico issued the Executive Order Number OE-2017-047, declaring a state of emergency in Puerto Rico. Additionally, on September 21, 2017, the President of the United State of America issued a Major Disaster Declaration for Puerto Rico, ordering federal assistance to supplement the Government of Puerto Rico's (GPR's) recovery efforts and authorizing federal funding for emergency works in all 78 municipalities of our island, in order to begin to recover from the effects of this catastrophic disaster. The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C. § 5121 et seq., was enacted for the purposes of providing an orderly and continuing means of assistance by the Federal Government to PRDOH and local governments in carrying out their responsibilities to alleviate the suffering and damage which result from disasters.

In response to the recovery efforts, in February 9, 2018, the U.S. Department of Housing and Urban Development (HUD) allocated \$1,507,179,000 to the Government of Puerto Rico in Community Development Block Grant Disaster Recovery (CDBG-DR) funds appropriated by the Supplemental Appropriations for Disaster Relief Requirements, 2017, for the purpose of assisting in long-term recovery from 2017 disasters. The PRDOH have been designated by the Governor of Puerto Rico as the grantee and administrator of this allocation. In addition to recover and rebuild, these funds are granted to stimulate economic growth in every affected community.

The PRDOH is issuing this Request for Proposals (RFP) to acquire firms that provide services of land surveying, appraisals, legal Title Clearance services, title searches and will assist the PRDOH in the overall execution of the CDBG-DR Title Clearance Program. The successful Proponent shall engage immediately after an agreement with the PRDOH is signed.

All bidders shall be qualified to obtain and submit a Bid Guarantee equivalent to five percent (5%) of the bid, valid for ninety (90) days in the form of certified check, bank draft, US Government Bond at par value, or bond from an approved insurance company that appears in the Federal Register (Treasury Listed) Circular 570 and authorized to do business with the government of Puerto Rico.

The RFP process is designed to promote fair and open competition while seeking a cost competitive option. The RFP package must be downloaded from the website [www.cdbg-dr.pr.gov](http://www.cdbg-dr.pr.gov) in the "Procurement" section. Interested Proposers must be registered using the forms available on the "Registration" section at [www.cdbg-dr.pr.gov](http://www.cdbg-dr.pr.gov). Download and complete the CDBG-DR Procurement Process Registration Form. All prospective Proposers must send the completed CDBG-DR Procurement Process Registration Form to [cdbgdr-procurement@vivienda.pr.gov](mailto:cdbgdr-procurement@vivienda.pr.gov). Alternatively, prospective Proposers can also obtain hardcopies of this RFP at the PRDOH's at no cost on business days at the Procurement Office located on the 9th floor of the Department of Housing, 606 Barbosa Avenue, Juan César Cordero Building, San Juan, Puerto Rico, Attention: Mr. José A. Rivera Delgado, Acting Contracts Manager. For any additional information on the RFP's documents availability, you may contact us at (787) 759-9407 Ext. 3030. Responses to this RFP should be prepared in accordance with the instructions provided in the RFP package. The Proposal will be evaluated by the PRDOH as described in this RFP and in accordance with applicable local and federal laws and regulations, including HUD's requirements, among others. Proposals will be held in confidence and will not be released for public review until the final awards is completed.

The PRDOH is an equal opportunity employer and does not discriminate as to sex, gender or sexual identity, race, age, national origin, religious creed, civil status, war veterans, handicap or disable status. We appreciate your interest in being considered for the performance of the services described in this RFP.

**Mr. José A. Rivera Delgado**  
Acting Contracts Manager

### **Notas Especiales**

### **Información de Contacto**

**Contacto Agencia:** Mr. José A. Rivera Delgado  
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**Email Contacto Agencia:** [cdbgdr-procurement@vivienda.pr.gov](mailto:cdbgdr-procurement@vivienda.pr.gov)

**Fecha Publicación:**11/16/2018