

# AVISO DE SUBASTA

## Laptops with Accessories Acquisition under CDBG-DR

**Subasta Número: CDBG-DR-IFB-2018-02**  
**Estatus: Abierta**

**Agencia:** Administración de Vivienda Pública (Dpto. Vivienda)

**Tipo Subasta:**  
Por Invitación

**Localización del Proyecto:**  
Todo Puerto Rico

**Fecha Reunión Pre-Subasta:**  
jueves, 06 de diciembre de 2018  
**Hora:** 10:00 a.m.

**Lugar Pre-Subasta:**  
Procurement Office located on the 9th floor of the Department of Housing, 606 Barbosa Ave., Juan C. Cordero Dávila Building, San Juan, Puerto Rico

**Fecha Entrega Pliegos:**  
**Desde:** lunes, 03 de diciembre de 2018  
**Hora:** 04:00 p.m.

**Hasta:** miércoles, 19 de diciembre de 2018  
**Hora:** 03:00 p.m.

**Fecha Apertura:**  
miércoles, 19 de diciembre de 2018  
**Hora:** 03:00 p.m.

**Costo Pliegos:**  
\$0.00

### Descripción:

On September 20th, 2017, Hurricane María hit Puerto Rico causing catastrophic island-wide damages. In response to this major disaster, the Governor of Puerto Rico issued the Executive Order Number OE-2017-047, declaring a state of emergency in Puerto Rico. Additionally, on September 21, 2017, the President of the United State of America issued a Major Disaster Declaration for Puerto Rico, ordering federal assistance to supplement the Government of Puerto Rico's (GPR's) recovery efforts and authorizing federal funding for emergency works in all seventy-eight (78) municipalities of our island, in order to begin to recover from the effects of this catastrophic disaster.

In response to the recovery efforts, in February 9, 2018, the U.S. Department of Housing and Urban Development (HUD) allocated \$1,507,179,000 to the Government of Puerto Rico in Community Development Block Grant for Disaster Recovery (CDBG-DR) funds appropriated by the Supplemental Appropriations for Disaster Relief Requirements, 2017, for the purpose of assisting in long-term recovery from 2017 disasters. The PRDOH has been designated by the Governor of Puerto Rico as the grantee and administrator of this allocation. In addition to recover and rebuild, these funds are granted to stimulate economic growth in every affected community.

The PRDOH is issuing this Invitation for Bid (IFB) to request sealed bids from qualified individuals and/or legal entities for the supply of laptops and related accessories for the use of PRDOH personnel in the implementation of the CDBG-DR Programs as established in the approved Action Plan, and subsequent amendments. The successful Bidder shall engage immediately after an agreement with the PRDOH is signed.

All bidders shall be qualified to obtain and submit a Bid Guarantee equivalent to five percent (5%) of the bid, valid for ninety (90) days in the form of certified check, bank draft, US Government Bond at par value, or bond from an approved insurance company that appears in the Federal Register (Treasury Listed) Circular 570 and authorized to do business with the government of Puerto Rico. All bids received will be

publicly opened and only bidders name and bid amounts will be read aloud.

The IFB process is designed to promote fair and open competition while seeking a cost competitive option. The IFB package must be downloaded from the website [www.cdbg-dr.pr.gov](http://www.cdbg-dr.pr.gov) in the "Procurement" section. Interested Proposers must be registered using the forms available on the "Registration" section at [www.cdbg-dr.pr.gov](http://www.cdbg-dr.pr.gov). Download and complete the CDBG-DR Procurement Process Registration Form. All prospective Proposers must send the completed CDBG-DR Procurement Process Registration Form to [cdbgdr-procurement@vivienda.pr.gov](mailto:cdbgdr-procurement@vivienda.pr.gov). Alternatively, prospective Proposers can also obtain hardcopies of this IFB at the PRDOH's headquarters at no cost on business days at the Procurement Office located on the 9th floor of the Department of Housing, 606 Barbosa Ave., Juan Cordero Building, San Juan, Puerto Rico, Attention: Mr. José A. Rivera Delgado, Acting Contracts Manager. For any additional information on the IFB's documents availability, you may contact us at (787) 759-9407 Ext. 3030. Responses to this IFB should be prepared in accordance with the instructions provided in the IFB package. This solicitation complies with applicable local and federal laws and regulations, including HUD's requirements, among others. The Bids will be held in confidence and will not be released for public review until the final awards is completed.

The PRDOH will hold a pre-bid conference for any interested party to attend. The pre-bid conference will be held at Floor 9 of PRDOH's headquarters in 606 Barbosa Avenue, Juan C. Cordero Building, Río Piedras, PR 00918. The pre-bid conference will be held on Thursday, December 6, 2018 at 10:00 am. Attendance to the pre-bid conference is not mandatory. Nonetheless, the PRDOH encourages any interested party to participate.

The PRDOH is an equal opportunity employer and does not discriminate as to sex, gender or sexual identity, race, age, national origin, religious creed, civil status, war veterans, handicap or disable status. We appreciate your interest in being considered for the performance of the services described in this IFB.

**Mr. José A. Rivera Delgado**  
Acting Contracts Manager

## **Notas Especiales**

## **Información de Contacto**

**Contacto Agencia:** Mr. José A. Rivera Delgado  
**Teléfono Contacto:** 787-759-9407 Ext.3030  
**Email Contacto Agencia:** [cdbgdr-procurement@vivienda.pr.gov](mailto:cdbgdr-procurement@vivienda.pr.gov)

**Fecha Publicación:**12/3/2018